

**STATE OF FLORIDA AUDITOR GENERAL**

Financial and Federal Single Audit

Report No. 2023-162  
March 2023

**MADISON COUNTY  
DISTRICT SCHOOL BOARD**

For the Fiscal Year Ended  
June 30, 2022



Sherrill F. Norman, CPA  
Auditor General

## Board Members and Superintendent

During the 2021-22 fiscal year, Shirley Joseph served as Superintendent of the Madison County Schools and the following individuals served as School Board Members:

	<u>District No.</u>
Susie Williamson, Vice Chair through 11-14-21	1
Carol Gibson	2
Surretta Bell, Vice Chair from 11-15-21	3
Frankie Carroll	4
Bart Alford, Chair	5

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The audit was supervised by Glenda K. Hart, CPA.

Please address inquiries regarding this report to Edward A. Waller, CPA, Audit Manager, by e-mail at [tedwaller@aud.state.fl.us](mailto:tedwaller@aud.state.fl.us) or by telephone at (850) 412-2887.

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# SUMMARY

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## SUMMARY OF REPORT ON FINANCIAL STATEMENTS

Our audit disclosed that the basic financial statements of the Madison County District School Board (District) were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

## SUMMARY OF REPORT ON INTERNAL CONTROL AND COMPLIANCE

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States.

## SUMMARY OF REPORT ON FEDERAL AWARDS

We audited the District's compliance with applicable Federal awards requirements. The Title I program and Education Stabilization Fund were audited as major Federal programs. The results of our audit indicated that the District materially complied with the requirements that could have a direct and material effect on each of its major Federal programs except that the District did not materially comply with the Equipment and Real Property Management requirement for the Education Stabilization Fund. The noncompliance and control deficiency findings are summarized below:

**Federal Award Finding No. 2022-001:** District controls did not ensure compliance with the Davis-Bacon Act for nine heating, ventilation, and air-conditioning projects funded by the Education Stabilization Fund – Elementary and Secondary School Emergency Relief (ESSER) Fund, resulting in questioned costs totaling \$1,465,428 and an opinion qualification on compliance with an ESSER Fund requirement.

**Federal Award Finding No. 2022-002:** The District did not always maintain the required documentation to support adjustments to the high school graduation rate cohort.

## AUDIT OBJECTIVES AND SCOPE

Our audit objectives were to obtain reasonable assurance about whether the financial statements as a whole were free from material misstatements, whether due to fraud or error, and to issue an auditor's report that included our opinions. Our audit objectives were also to obtain reasonable assurance about whether material noncompliance with applicable Federal awards requirements occurred, whether due to fraud or error, and to express an opinion on the District's compliance based on our audit. In doing so, we:

- Exercised professional judgment and maintained professional skepticism throughout the audit.
- Identified and assessed the risks of material misstatement of the financial statements, whether due to fraud or error, and designed and performed audit procedures responsive to those risks.

- Obtained an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control.
- Evaluated the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluated the overall presentation of the financial statements and accompanying Schedule of Expenditures of Federal Awards.
- Concluded whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District’s ability to continue as a going concern for a reasonable period of time.
- Examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.
- Determined whether corrective actions were taken for the additional matter and Federal awards findings included in our report No. 2022-090.

AUDIT METHODOLOGY
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We conducted our audit in accordance with auditing standards generally accepted in the United States of America; applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.



Sherrill F. Norman, CPA  
Auditor General

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The President of the Senate, the Speaker of the  
House of Representatives, and the  
Legislative Auditing Committee

## INDEPENDENT AUDITOR'S REPORT

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Madison County District School Board, as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the reports of other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Madison County District School Board, as of June 30, 2022, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the school internal funds, which represent 24 percent, 0 percent, 0 percent, 26 percent, 27 percent, and 27 percent, respectively, of the assets, liabilities, deferred inflows of resources, net position and fund balance, additions and revenues, and deductions and expenditures of the aggregate remaining fund information. In addition, we did not audit the financial statements of the discretely presented component units, which represent 100 percent of the transactions and account balances of the aggregate discretely presented component units columns. The financial statements of the school internal funds and the aggregate discretely presented component units were audited by other auditors whose reports have been furnished to us, and our opinions, insofar as they relate to the amounts included for those financial statements, are based solely on the reports of the other auditors.

## ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the ***Auditor's Responsibilities for the Audit of the Financial Statements*** section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS**, the **Budgetary Comparison Schedule – General and Major Special Revenue Funds**, **Schedule of Changes in the District's Total OPEB Liability and Related Ratios**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan**, **Schedule of District Contributions – Florida Retirement System Pension Plan**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan**, **Schedule of District Contributions – Health Insurance Subsidy Pension Plan**, and **Notes to Required Supplementary Information**, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS** is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 23, 2023, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully submitted,



Sherrill F. Norman, CPA  
Tallahassee, Florida  
March 23, 2023

# **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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The management of the Madison County District School Board has prepared the following discussion and analysis to provide an overview of the District's financial activities for the fiscal year ended June 30, 2022. The information contained in the Management's Discussion and Analysis (MD&A) is intended to highlight significant transactions, events, and conditions and should be considered in conjunction with the District's financial statements and notes to financial statements found immediately following the MD&A.

## **FINANCIAL HIGHLIGHTS**

Key financial highlights for the 2021-22 fiscal year are as follows:

- As of June 30, 2022, the assets and deferred outflows of resources exceed the liabilities and deferred inflows of resources by \$35,050,446.96.
- In total, net position increased \$3,463,010.16, or 11 percent, over the 2020-21 fiscal year.
- General revenues total \$29,703,751.14, or 93.8 percent of all revenues. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions total \$1,962,420.36, or 6.2 percent of all revenues.
- At the end of the current fiscal year, the fund balance of the General Fund totals \$3,674,430.97, which is \$373,831.65 more than the prior fiscal year balance. The General Fund assigned and unassigned fund balances total \$3,195,131.99, or 16.6 percent of total General Fund revenues.

## **OVERVIEW OF FINANCIAL STATEMENTS**

The basic financial statements consist of three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to financial statements. This report also includes supplementary information intended to furnish additional details to support the basic financial statements.

### **Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the District's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the District presented on the accrual basis of accounting. The statement of net position provides information about the District's financial position, its assets, liabilities, and deferred inflows/outflows of resources, using an economic resources measurement focus. Assets plus deferred outflows of resources, less liabilities and deferred inflows of resources, equals net position, which is a measure of the District's financial health. The statement of activities presents information about the change in the District's net position, the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the District's financial health is improving or deteriorating.

The government-wide statements present the District's activities in the following categories:

- Governmental activities – This represents most of the District's services, including its educational programs such as basic, vocational, adult, and exceptional education. Support functions such as

transportation and administration are also included. Local property taxes and the State's education finance program provide most of the resources that support these activities.

- Component units – The District presents three separate legal entities in this report, James Madison Preparatory High School, Inc.; Madison Creative Arts Academy, Inc.; and Waypoint Charter Academy charter schools. Although legally separate organizations, the component units are included in this report because they meet the criteria for inclusion provided by generally accepted accounting principles. Financial information for these component units is reported separately from the financial information presented for the primary government.

### **Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are established by law while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the District's financial activities, focusing on its most significant or "major" funds rather than fund types. This is in contrast to the entitywide perspective contained in the government-wide statements. All of the District's funds may be classified within one of the broad categories discussed below.

**Governmental Funds:** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the District's most significant funds. The District's major funds are the General Fund, Special Revenue – Other Fund, Special Revenue – Federal Education Stabilization Fund, Debt Service – ARRA Economic Stimulus Fund, and Capital Projects – Local Capital Improvement Fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The District adopts an annual appropriated budget for its governmental funds. A budgetary comparison schedule has been provided for the General and major Special Revenue Funds to demonstrate compliance with the budget.

**Fiduciary Funds:** Fiduciary funds are used to report assets held in a trustee or fiduciary capacity for the benefit of external parties, such as student activity funds. Fiduciary funds are not reflected in the government-wide statements because the resources are not available to support the District's own programs. In its fiduciary capacity, the District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes.

The District uses custodial funds to account for resources held for student activities and groups.

**Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the District's total other postemployment benefits (OPEB) and net pension liabilities.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position over time may serve as a useful indicator of a government's financial health. The following is a summary of the District's net position as of June 30, 2022, compared to net position as of June 30, 2021:

**Net Position, End of Year**

	<b>Governmental Activities</b>	
	<b>6-30-22</b>	<b>6-30-21</b>
Current and Other Assets	\$ 6,696,763.97	\$ 5,972,696.59
Capital Assets	42,588,773.24	41,829,478.12
<b>Total Assets</b>	<b>49,285,537.21</b>	<b>47,802,174.71</b>
<b>Deferred Outflows of Resources</b>	<b>4,007,468.00</b>	<b>5,057,217.00</b>
Long-Term Liabilities	8,865,132.67	18,039,681.00
Other Liabilities	554,190.58	771,870.91
<b>Total Liabilities</b>	<b>9,419,323.25</b>	<b>18,811,551.91</b>
<b>Deferred Inflows of Resources</b>	<b>8,823,235.00</b>	<b>2,460,403.00</b>
Net Position:		
Net Investment in Capital Assets	41,597,106.57	40,639,478.12
Restricted	2,947,441.40	2,379,755.81
Unrestricted (Deficit)	(9,494,101.01)	(11,431,797.13)
<b>Total Net Position</b>	<b>\$ 35,050,446.96</b>	<b>\$ 31,587,436.80</b>

The largest portion of the District's net position is investment in capital assets (e.g., land; buildings; furniture, fixtures, and equipment), less any related debt still outstanding. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, the resources used to repay the debt must be provided from other sources, since the capital assets cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The deficit unrestricted net position is primarily the result of accruing \$8,707,082 in deferred inflows of resources related to pensions and \$5,932,111 in net pension liability.

Long-term liabilities decreased and deferred inflows of resources increased primarily due to the District recognizing its proportionate share of the Florida Retirement System's net pension liability and deferred inflows of resources.

The key elements of the changes in the District's net position for the fiscal years ended June 30, 2022, and June 30, 2021, are as follows:

## Operating Results for the Fiscal Year Ended

	Governmental Activities	
	6-30-22	6-30-21
Program Revenues:		
Charges for Services	\$ 125,754.14	\$ 191,376.09
Operating Grants and Contributions	1,326,821.53	1,096,106.68
Capital Grants and Contributions	509,844.69	459,745.92
General Revenues:		
Property Taxes, Levied for Operational Purposes	3,688,105.77	3,572,801.91
Property Taxes, Levied for Capital Projects	1,273,612.06	1,187,719.31
Grants and Contributions Not Restricted to Specific Programs	24,205,783.53	20,500,850.14
Unrestricted Investment Earnings	13,320.00	9,186.57
Miscellaneous	522,929.78	501,003.58
<b>Total Revenues</b>	<b>31,666,171.50</b>	<b>27,518,790.20</b>
Functions/Program Expenses:		
Instruction	14,330,657.08	14,334,605.94
Student Support Services	1,077,452.96	990,990.65
Instructional Media Services	200,799.65	229,826.69
Instruction and Curriculum Development Services	682,055.47	1,067,836.87
Instructional Staff Training Services	498,146.83	202,634.73
Instruction-Related Technology	237,913.63	208,384.17
Board	369,001.69	357,073.41
General Administration	955,064.75	1,145,049.27
School Administration	1,339,333.94	1,361,096.08
Facilities Acquisition and Construction	723,418.86	650,392.15
Fiscal Services	449,244.71	330,495.27
Food Services	1,353,516.33	1,388,833.47
Central Services	337,717.15	199,775.63
Student Transportation Services	1,350,800.97	1,409,709.08
Operation of Plant	1,852,961.88	1,886,647.21
Maintenance of Plant	377,213.64	244,575.21
Administrative Technology Services	253,523.66	405,260.83
Community Services	-	4,273.33
Unallocated Interest on Long-Term Debt	65,356.61	110,182.76
Unallocated Depreciation Expense	1,538,223.26	1,488,530.04
Loss on Disposal of Capital Assets	210,758.27	-
<b>Total Functions/Program Expenses</b>	<b>28,203,161.34</b>	<b>28,016,172.79</b>
<b>Change in Net Position</b>	<b>3,463,010.16</b>	<b>(497,382.59)</b>
Net Position - Beginning	31,587,436.80	32,084,553.39
Adjustment to Beginning Net Position (1)	-	266.00
Net Position - Beginning, as Restated	31,587,436.80	32,084,819.39
<b>Net Position - Ending</b>	<b>\$ 35,050,446.96</b>	<b>\$ 31,587,436.80</b>

(1) In the 2020-21 fiscal year, the adjustment to beginning net position is the result of the District recognizing its proportionate share of the FRS restatement of beginning net position of the FRS Pension Plan due to the correction for an interfund receivable amount.

The largest revenue source is the State of Florida (49.4 percent). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP funding formula utilizes student enrollment data and is designed to maintain equity in funding across all Florida school districts, taking into consideration the District's funding ability based on the local property tax base.

Grants and contributions not restricted to specific programs revenues increased by \$3,704,933.39, or 18.1 percent, primarily due to the increase in Federal Education Stabilization funds awarded in response to the COVID-19 pandemic.

Property tax revenues increased by \$201,196.61, or 4.2 percent, as a result of an increase in taxable assessed values.

Instruction expenses represent 50.8 percent of total governmental expenses in the 2021-22 fiscal year. Instruction expenses before the effects of pension related entries increased by \$1,200,834, or 8.4 percent, over the previous fiscal year due mainly to salary increases and an increase in Board health insurance contributions.

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

### **Governmental Funds**

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. Specifically, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as it represents the portion of fund balance that has not been limited to a particular purpose by an external party, the District, or a group or individual delegated authority by the Board to assign resources for particular purposes.

The total fund balances of governmental funds increased by \$816,596.49 during the fiscal year to \$6,017,422.17 at June 30, 2022. Of the total fund balance, \$1,200,943.78, or 20 percent, is unassigned fund balance, which is available for spending at the District's discretion; \$175,111.13 is nonspendable; \$2,647,179.05 is restricted; and \$1,994,188.21 is assigned.

### **Major Governmental Funds**

The General Fund is the District's chief operating fund. At the end of the current fiscal year, unassigned fund balance is \$1,200,943.78, while the total fund balance is \$3,674,430.97. As a measure of the General Fund's liquidity, it may be useful to compare the total assigned and unassigned fund balances to General Fund total revenues. The total assigned and unassigned fund balance is 16.6 percent of the total General Fund revenues, while total fund balance represents 19.1 percent of total General Fund revenues.

Total fund balance increased by \$373,831.65 during the fiscal year primarily due to cost savings from funding instructional staff with Federal Education Stabilization Funds and the nonrecurring allocation of unused FEFP funds set aside to offset increases in Family Empowerment Scholarship funding share.

The Special Revenue – Other Fund has total revenues and expenditures of \$2,632,897.58 each and the funding was mainly used for instruction and instruction and curriculum development services. Because

grant revenues are not recognized until expenditures are incurred, this fund generally does not accumulate a fund balance.

The Special Revenue – Federal Education Stabilization Fund has total revenues and expenditures of \$6,149,654.33 each and the funding was mainly used to mitigate the impact of COVID-19. Because grant revenues are not recognized until expenditures are incurred, this fund generally does not accumulate a fund balance.

The Debt Service – ARRA Economic Stimulus Fund has a total fund balance of \$166,670.21 and is used for the payment of debt principal, interest, and related costs for the Series 2010B – Qualified School Construction Bonds.

The Capital Projects – Local Capital Improvement Fund has a total fund balance of \$1,284,298.41. These funds are restricted, in part, for the acquisition, construction, and maintenance of capital assets. Total fund balance increased \$405,268.51 primarily due to a decrease in expenditures. Of the total fund balance, \$627,881.91 has been encumbered for various projects.

### GENERAL FUND BUDGETARY HIGHLIGHTS

During the 2021-22 fiscal year, the District amended its General Fund budget several times, which resulted in an increase in total budgeted revenues of \$119,324.44, or 0.6 percent. At the same time, final appropriations are more than the original budgeted amounts by \$652,486.05, or 3.3 percent. Budget revisions occurred primarily from changes in estimated State funding levels and corresponding adjustments to planned expenditures to ensure maintenance of an adequate fund balance.

Final budgeted revenues, expenditures, and fund balances were generally in line with actual figures.

### CAPITAL ASSETS AND LONG-TERM DEBT

#### **Capital Assets**

The District's investment in capital assets for its governmental activities as of June 30, 2022, is \$42,588,773.24 (net of accumulated depreciation). This investment in capital assets includes land; improvements other than buildings; buildings and fixed equipment; furniture, fixtures, and equipment; motor vehicles; and audio visual materials and computer software.

During the current fiscal year, capital outlay was used primarily for the replacement and repair of heating, ventilation, and air-conditioning systems in District schools and the purchase of educational information technology equipment.

Additional information on the District's capital assets can be found in Notes I.F.4 and II.C. to the financial statements.

#### **Long-Term Debt**

At June 30, 2022, the District had total long-term debt outstanding of \$991,666.67, composed of the District's Qualified School Construction Bonds issued in 2010 and maturing in 2027. During the current fiscal year, retired debt was \$198,333.33.

Additional information on the District's long-term debt can be found in Note II.H. to the financial statements.

#### OTHER MATTERS OF SIGNIFICANCE

Student enrollment has been consistently declining over the past few years due to school choice and students migrating from traditional public schools to charter public schools. This trend has accelerated with the proliferation of the Family Empowerment Scholarship program. We have prepared for related funding decreases by building reserves in the General Fund and are utilizing Federal Education Stabilization funds as allowed to minimize the effects of State funding losses on District operations. The District will continue to monitor student counts and consider cost saving measures where they are perceived necessary.

#### REQUESTS FOR INFORMATION

This report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning information provided in the MD&A or other required supplementary information, and financial statements and notes thereto, or requests for additional financial information should be addressed to the Chief Financial Officer, Madison County District School Board, 210 NE Duval Ave., Madison, Florida, 32340.

# BASIC FINANCIAL STATEMENTS

## Madison County District School Board Statement of Net Position June 30, 2022

	<u>Primary Government Governmental Activities</u>	<u>Component Units</u>
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 5,383,620.44	\$ 2,405,884.00
Due from Other Agencies	1,138,032.40	154,684.00
Prepaid Items	-	28,713.00
Inventories	175,111.13	-
Deposits Held in Custody	-	1,500.00
Capital Assets:		
Nondepreciable Capital Assets	709,829.03	152,623.00
Depreciable Capital Assets, Net	41,878,944.21	7,719,977.00
<b>TOTAL ASSETS</b>	<u>49,285,537.21</u>	<u>10,463,381.00</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Pensions	3,765,803.00	1,166,155.00
OPEB	241,665.00	-
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<u>4,007,468.00</u>	<u>1,166,155.00</u>
<b>LIABILITIES</b>		
Accrued Salaries and Benefits	-	251,753.00
Payroll Deductions and Withholdings	23,747.56	-
Accounts Payable	297,039.19	11,335.00
Matured Bonds Payable	198,333.33	-
Matured Interest Payable	32,070.50	-
Unearned Revenue	3,000.00	135,918.00
Long-Term Liabilities:		
Portion Due Within 1 Year	521,172.57	150,055.00
Portion Due After 1 Year	8,343,960.10	7,422,390.00
<b>TOTAL LIABILITIES</b>	<u>9,419,323.25</u>	<u>7,971,451.00</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Pensions	8,707,082.00	1,210,593.00
OPEB	116,153.00	-
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>8,823,235.00</u>	<u>1,210,593.00</u>
<b>NET POSITION</b>		
Net Investment in Capital Assets	41,597,106.57	1,288,994.00
Restricted for:		
State Required Carryover Programs	420,140.20	-
Debt Service	166,670.21	-
Capital Projects	2,018,307.52	113,900.00
Food Service	283,164.69	-
Fuel Tax Rebate	59,158.78	-
Other Purposes	-	35,221.00
Unrestricted	(9,494,101.01)	1,009,377.00
<b>TOTAL NET POSITION</b>	<u>\$ 35,050,446.96</u>	<u>\$ 2,447,492.00</u>

The accompanying notes to financial statements are an integral part of this statement.

**Madison County District School Board  
Statement of Activities  
For the Fiscal Year Ended June 30, 2022**

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>Primary Government</b>				
<b>Governmental Activities:</b>				
Instruction	\$ 14,330,657.08	\$ 3,225.00	\$ -	\$ -
Student Support Services	1,077,452.96	-	-	-
Instructional Media Services	200,799.65	-	-	-
Instruction and Curriculum Development Services	682,055.47	-	-	-
Instructional Staff Training Services	498,146.83	-	-	-
Instruction-Related Technology	237,913.63	-	-	-
Board	369,001.69	-	-	-
General Administration	955,064.75	-	-	-
School Administration	1,339,333.94	-	-	-
Facilities Acquisition and Construction	723,418.86	-	-	423,778.40
Fiscal Services	449,244.71	-	-	-
Food Services	1,353,516.33	54,660.27	1,326,821.53	86,066.29
Central Services	337,717.15	-	-	-
Student Transportation Services	1,350,800.97	67,868.87	-	-
Operation of Plant	1,852,961.88	-	-	-
Maintenance of Plant	377,213.64	-	-	-
Administrative Technology Services	253,523.66	-	-	-
Unallocated Interest on Long-Term Debt	65,356.61	-	-	-
Unallocated Depreciation Expense*	1,538,223.26	-	-	-
Loss on Disposal of Assets	210,758.27	-	-	-
<b>Total Primary Government</b>	<b>\$ 28,203,161.34</b>	<b>\$ 125,754.14</b>	<b>\$ 1,326,821.53</b>	<b>\$ 509,844.69</b>
<b>Component Units</b>				
Charter Schools	\$ 4,969,802.00	\$ 162,277.00	\$ 757,209.00	\$ 275,547.00

General Revenues:

Taxes:

Property Taxes, Levied for Operational Purposes

Property Taxes, Levied for Capital Projects

Grants and Contributions Not Restricted to Specific Programs

Unrestricted Investment Earnings

Miscellaneous

**Total General Revenues**

**Change in Net Position**

Net Position - Beginning

Adjustment to Beginning Net Position

Net Position - Beginning, as Restated

**Net Position - Ending**

\* This amount excludes the depreciation that is included in the direct expenses of the various functions.

The accompanying notes to financial statements are an integral part of this statement.

**Net (Expense) Revenue and Changes in  
Net Position**

<b>Primary Government</b>	
<b>Governmental Activities</b>	<b>Component Units</b>
\$ (14,327,432.08)	\$ -
(1,077,452.96)	-
(200,799.65)	-
(682,055.47)	-
(498,146.83)	-
(237,913.63)	-
(369,001.69)	-
(955,064.75)	-
(1,339,333.94)	-
(299,640.46)	-
(449,244.71)	-
114,031.76	-
(337,717.15)	-
(1,282,932.10)	-
(1,852,961.88)	-
(377,213.64)	-
(253,523.66)	-
(65,356.61)	-
(1,538,223.26)	-
(210,758.27)	-
<u>(26,240,740.98)</u>	<u>-</u>
<u>-</u>	<u>(3,774,769.00)</u>
3,688,105.77	-
1,273,612.06	-
24,205,783.53	4,137,774.00
13,320.00	4,867.00
<u>522,929.78</u>	<u>104,396.00</u>
<u>29,703,751.14</u>	<u>4,247,037.00</u>
3,463,010.16	472,268.00
31,587,436.80	1,524,219.00
-	451,005.00
<u>31,587,436.80</u>	<u>1,975,224.00</u>
<u>\$ 35,050,446.96</u>	<u>\$ 2,447,492.00</u>

**Madison County District School Board  
Balance Sheet – Governmental Funds  
June 30, 2022**

	General Fund	Special Revenue - Other Fund	Special Revenue - Federal Education Stabilization Fund
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 3,145,304.00	\$ -	\$ -
Due from Other Funds	680,056.73	-	-
Due from Other Agencies	53,542.69	244,604.11	525,423.61
Inventories	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 3,878,903.42</b>	<b>\$ 244,604.11</b>	<b>\$ 525,423.61</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>			
Liabilities:			
Payroll Deductions and Withholdings	\$ 23,747.56	\$ -	\$ -
Accounts Payable	180,724.89	76,258.42	13,712.57
Due to Other Funds	-	168,345.69	511,711.04
Matured Bonds Payable	-	-	-
Matured Interest Payable	-	-	-
Unearned Revenue	-	-	-
<b>Total Liabilities</b>	<b>204,472.45</b>	<b>244,604.11</b>	<b>525,423.61</b>
Deferred Inflows of Resources:			
Unavailable Revenue - State Capital Outlay	-	-	-
Unavailable Revenue - Food Service Grants	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balances:			
Nonspendable:			
Inventories	-	-	-
Restricted for:			
State Required Carryover Programs	420,140.20	-	-
Debt Service	-	-	-
Capital Projects	-	-	-
Food Service	-	-	-
Fuel Tax Rebate	59,158.78	-	-
Total Restricted Fund Balance	479,298.98	-	-
Assigned for:			
Purchase Obligations	94,188.21	-	-
Other Purposes	1,900,000.00	-	-
Total Assigned Fund Balance	1,994,188.21	-	-
Unassigned Fund Balance	1,200,943.78	-	-
<b>Total Fund Balances</b>	<b>3,674,430.97</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b>\$ 3,878,903.42</b>	<b>\$ 244,604.11</b>	<b>\$ 525,423.61</b>

The accompanying notes to financial statements are an integral part of this statement.

<b>Debt Service - ARRA Economic Stimulus Fund</b>	<b>Capital Projects - Local Capital Improvement Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
\$ 340,853.10	\$ 1,280,831.58	\$ 616,631.76	\$ 5,383,620.44
-	-	-	680,056.73
56,220.94	18,257.71	239,983.34	1,138,032.40
-	-	175,111.13	175,111.13
<u>\$ 397,074.04</u>	<u>\$ 1,299,089.29</u>	<u>\$ 1,031,726.23</u>	<u>\$ 7,376,820.70</u>
\$ -	\$ -	\$ -	\$ 23,747.56
-	14,790.88	11,552.43	297,039.19
-	-	-	680,056.73
198,333.33	-	-	198,333.33
32,070.50	-	-	32,070.50
-	-	3,000.00	3,000.00
<u>230,403.83</u>	<u>14,790.88</u>	<u>14,552.43</u>	<u>1,234,247.31</u>
-	-	39,084.93	39,084.93
-	-	86,066.29	86,066.29
-	-	125,151.22	125,151.22
-	-	175,111.13	175,111.13
-	-	-	420,140.20
166,670.21	-	-	166,670.21
-	1,284,298.41	694,924.18	1,979,222.59
-	-	21,987.27	21,987.27
-	-	-	59,158.78
<u>166,670.21</u>	<u>1,284,298.41</u>	<u>716,911.45</u>	<u>2,647,179.05</u>
-	-	-	94,188.21
-	-	-	1,900,000.00
-	-	-	1,994,188.21
-	-	-	1,200,943.78
<u>166,670.21</u>	<u>1,284,298.41</u>	<u>892,022.58</u>	<u>6,017,422.17</u>
<u>\$ 397,074.04</u>	<u>\$ 1,299,089.29</u>	<u>\$ 1,031,726.23</u>	<u>\$ 7,376,820.70</u>

**Madison County District School Board  
Reconciliation of the Governmental Funds Balance Sheet  
to the Statement of Net Position  
June 30, 2022**

**Total Fund Balances - Governmental Funds** \$ 6,017,422.17

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. 42,588,773.24

Certain funding is not available to pay for current period expenditures and, therefore, is reported as unavailable revenue on the governmental fund statements. However, under full accrual, this amount increases net position in the statement of net position. 125,151.22

The deferred outflows of resources and deferred inflows of resources related to pensions and other postemployment benefits (OPEB) are applicable to future periods and, therefore, are not reported in the governmental funds.

Deferred Outflows Related to Pensions	\$	3,765,803.00	
Deferred Outflows Related to OPEB		241,665.00	
Deferred Inflows Related to Pensions		(8,707,082.00)	
Deferred Inflows Related to OPEB		<u>(116,153.00)</u>	(4,815,767.00)

Long-term liabilities are not due and payable in the fiscal year and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year end consist of:

Bonds Payable	\$	(991,666.67)	
Compensated Absences Payable		(867,001.00)	
Net Pension Liability		(5,932,111.00)	
Total OPEB Liability		<u>(1,074,354.00)</u>	<u>(8,865,132.67)</u>

**Net Position - Governmental Activities** **\$ 35,050,446.96**

The accompanying notes to financial statements are an integral part of this statement.

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**Madison County District School Board**  
**Statement of Revenues, Expenditures, and Changes in**  
**Fund Balances – Governmental Funds**  
**For the Fiscal Year Ended June 30, 2022**

	<u>General Fund</u>	<u>Special Revenue - Other Fund</u>	<u>Special Revenue - Federal Education Stabilization Fund</u>
<b>Revenues</b>			
Intergovernmental:			
Federal Direct	\$ -	\$ -	\$ -
Federal Through State and Local	105,444.43	2,632,897.58	6,149,654.33
State	15,010,385.68	-	-
Local:			
Property Taxes	3,688,105.77	-	-
Charges for Services	71,093.87	-	-
Miscellaneous	369,667.88	-	-
Total Local Revenues	<u>4,128,867.52</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>	<u>19,244,697.63</u>	<u>2,632,897.58</u>	<u>6,149,654.33</u>
<b>Expenditures</b>			
Current - Education:			
Instruction	10,856,792.62	1,556,048.28	2,709,610.18
Student Support Services	557,703.31	247,254.82	373,301.19
Instructional Media Services	217,930.95	-	4,422.60
Instruction and Curriculum Development Services	286,134.24	459,225.89	13,298.30
Instructional Staff Training Services	162,901.72	131,227.54	248,979.87
Instruction-Related Technology	208,558.70	-	51,551.35
Board	388,001.47	-	-
General Administration	840,916.52	99,366.57	39,039.79
School Administration	1,399,428.92	70,254.78	25,061.40
Facilities Acquisition and Construction	275,547.00	-	-
Fiscal Services	457,107.67	-	26,810.46
Food Services	21,557.22	-	29,410.29
Central Services	348,000.24	8,327.02	8,878.90
Student Transportation Services	1,295,976.18	2,230.31	33,937.82
Operation of Plant	1,864,849.07	-	54,117.73
Maintenance of Plant	242,938.01	-	158,475.83
Administrative Technology Services	250,471.05	-	7,327.46
Fixed Capital Outlay:			
Facilities Acquisition and Construction	-	-	1,510,714.50
Other Capital Outlay	1,279.23	58,962.37	854,716.66
Debt Service:			
Principal	-	-	-
Interest and Fiscal Charges	-	-	-
<b>Total Expenditures</b>	<u>19,676,094.12</u>	<u>2,632,897.58</u>	<u>6,149,654.33</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(431,396.49)</u>	<u>-</u>	<u>-</u>
<b>Other Financing Sources (Uses)</b>			
Transfers In	656,990.65	-	-
Loss Recoveries	148,237.49	-	-
Transfers Out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>805,228.14</u>	<u>-</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	373,831.65	-	-
Fund Balances, Beginning	<u>3,300,599.32</u>	<u>-</u>	<u>-</u>
<b>Fund Balances, Ending</b>	<u>\$ 3,674,430.97</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

The accompanying notes to financial statements are an integral part of this statement.

<b>Debt Service - ARRA Economic Stimulus Fund</b>	<b>Capital Projects - Local Capital Improvement Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
\$ 84,275.19	\$ -	\$ -	\$ 84,275.19
-	-	1,326,475.55	10,214,471.89
217,000.00	-	400,353.35	15,627,739.03
-	1,273,612.06	-	4,961,717.83
-	-	54,660.27	125,754.14
1,144.56	-	8,012.27	378,824.71
<u>1,144.56</u>	<u>1,273,612.06</u>	<u>62,672.54</u>	<u>5,466,296.68</u>
<u>302,419.75</u>	<u>1,273,612.06</u>	<u>1,789,501.44</u>	<u>31,392,782.79</u>
-	-	-	15,122,451.08
-	-	-	1,178,259.32
-	-	-	222,353.55
-	-	-	758,658.43
-	-	-	543,109.13
-	-	-	260,110.05
-	-	-	388,001.47
-	-	-	979,322.88
-	-	-	1,494,745.10
-	387,063.86	60,808.00	723,418.86
-	-	-	483,918.13
-	-	1,366,794.63	1,417,762.14
-	-	-	365,206.16
-	-	-	1,332,144.31
-	-	-	1,918,966.80
-	-	-	401,413.84
-	-	-	257,798.51
-	90,664.00	-	1,601,378.50
-	9,842.04	86,915.29	1,011,715.59
198,333.33	-	-	198,333.33
65,237.08	-	119.53	65,356.61
<u>263,570.41</u>	<u>487,569.90</u>	<u>1,514,637.45</u>	<u>30,724,423.79</u>
<u>38,849.34</u>	<u>786,042.16</u>	<u>274,863.99</u>	<u>668,359.00</u>
-	-	-	656,990.65
-	-	-	148,237.49
-	(380,773.65)	(276,217.00)	(656,990.65)
-	(380,773.65)	(276,217.00)	148,237.49
38,849.34	405,268.51	(1,353.01)	816,596.49
127,820.87	879,029.90	893,375.59	5,200,825.68
<u>\$ 166,670.21</u>	<u>\$ 1,284,298.41</u>	<u>\$ 892,022.58</u>	<u>\$ 6,017,422.17</u>

**Madison County District School Board**  
**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances to the Statement of Activities**  
**For the Fiscal Year Ended June 30, 2022**

**Net Change in Fund Balances - Governmental Funds** \$ 816,596.49

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in the governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlays in excess of depreciation expense in the current fiscal year. 970,053.39

The loss on the disposal of capital assets during the current fiscal year is reported in the statement of activities. In the governmental funds, the cost of these assets was recognized as an expenditure in the fiscal year purchased. Thus, the change in net position differs from the change in fund balance by the undepreciated cost of the disposed assets. (210,758.27)

Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount of repayments in the current fiscal year. 198,333.33

Certain funds due from other agencies were not available and, therefore, not recognized as revenue in the governmental fund statements. However, under the full accrual basis of accounting, this amount is accrued and reported as revenue on the statement of activities. 125,151.22

In the statement of activities, the cost of compensated absences is measured by the amounts earned during the year, while in the governmental funds, expenditures are recognized based on the amounts actually paid for compensated absences. This is the net amount of compensated absences used in excess of the amount earned in the current fiscal year. 44,715.00

Governmental funds report District OPEB contributions as expenditures. However, in the statement of activities, the cost of OPEB benefits earned net of employee contributions, as determined through an actuarial valuation, is reported as an OPEB expense.

Increase in Total OPEB Liability	\$	(50,843.00)	
Increase in Deferred Outflows of Resources - OPEB		35,283.00	
Decrease in Deferred Inflows of Resources - OPEB		21,797.00	
		6,237.00	6,237.00

Governmental funds report District pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as a pension expense.

FRS Pension Contribution	\$	1,072,074.00	
HIS Pension Contribution		184,846.00	
FRS Pension Expense		316,429.00	
HIS Pension Expense		(60,667.00)	
		1,512,682.00	1,512,682.00

**Change in Net Position - Governmental Activities** **\$ 3,463,010.16**

The accompanying notes to financial statements are an integral part of this statement.

**Madison County District School Board  
Statement of Fiduciary Net Position – Fiduciary Funds  
June 30, 2022**

	<u>Custodial Funds</u>
<b>ASSETS</b>	
Cash	<u>\$ 318,735.07</u>
<b>NET POSITION</b>	
Restricted for Student Groups	<u>\$ 318,735.07</u>

The accompanying notes to financial statements are an integral part of this statement.

**Madison County District School Board**  
**Statement of Changes in Fiduciary Net Position – Fiduciary Funds**  
**For the Fiscal Year Ended June 30, 2022**

	<b>Custodial Funds</b>
<b>ADDITIONS</b>	
Athletics	\$ 365,303.79
Classes	27,706.97
Clubs	177,703.61
Departments	38,753.73
Parent	35,576.46
Office	8,450.09
Donations	1,728.00
Special Projects	6,647.80
<b>Total Additions</b>	<b>661,870.45</b>
<b>DEDUCTIONS</b>	
Athletics	334,733.37
Classes	31,566.35
Clubs	88,014.66
Departments	41,492.41
Parent	35,096.15
Office	14,295.33
Donations	408.06
Special Projects	10,790.60
<b>Total Deductions</b>	<b>556,396.93</b>
<b>Change in Net Position</b>	<b>105,473.52</b>
Net Position - Beginning	213,261.55
<b>Net Position - Ending</b>	<b>\$ 318,735.07</b>

The accompanying notes to financial statements are an integral part of this statement.

# **NOTES TO FINANCIAL STATEMENTS**

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## **I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### **A. Description of Government-Wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. Governmental activities are supported by taxes, intergovernmental revenues, and other nonexchange transactions. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Madison County School District's (District) governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function. Depreciation expense associated with the District's transportation department is allocated to the student transportation services function, while remaining depreciation expense is not readily associated with a particular function and is reported as unallocated.

### **B. Reporting Entity**

The Madison County District School Board (Board) has direct responsibility for operation, control, and supervision of District schools and is considered a primary government for financial reporting. The District is considered part of the Florida system of public education, operates under the general direction of the Florida Department of Education (FDOE), and is governed by State law and State Board of Education (SBE) rules. The governing body of the District is the Board, which is composed of five elected members. The elected Superintendent of Schools is the executive officer of the Board. Geographic boundaries of the District correspond with those of Madison County.

Criteria for determining if other entities are potential component units that should be reported within the District's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any legally separate entities for which the Board is financially accountable and other organizations for which the nature and significance of their relationship with the Board are such that exclusion would cause the District's basic financial statements to be misleading.

Based on the application of these criteria, the following component units are included within the District's reporting entity:

**Discretely Presented Component Units.** The component units columns in the government-wide financial statements include the financial data of the District's other component units. A separate column is used to emphasize that they are legally separate from the District.

The District's charter schools, James Madison Preparatory High School, Inc.; Madison Creative Arts Academy, Inc.; and Waypoint Charter Academy, are not-for-profit corporations organized pursuant to

Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The charter schools operate under a charter approved by its sponsor, the Madison County District School Board. The charter schools are considered to be component units of the District because the District is financially accountable for the charter schools as the District established the charter schools by approval of the charter, which is tantamount to the initial appointment of the charter schools, and there is the potential for the charter schools to impose specific financial burdens on the District. In addition, pursuant to the Florida Constitution, the charter schools are public schools and the District is responsible for the operation, control, and supervision of public schools within the District.

The financial data reported on the accompanying statements was derived from the charter schools' audited financial statements for the fiscal year ended June 30, 2022. The audit reports are filed in the District's administrative offices at 210 NE Duval Avenue, Madison, Florida 32340.

### **C. Basis of Presentation: Government-Wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

The effects of interfund activity have been eliminated from the government-wide financial statements except for interfund services provided and used.

### **D. Basis of Presentation: Fund Financial Statements**

The fund financial statements provide information about the District's funds, including the fiduciary funds. Separate statements for each fund category – governmental and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following major governmental funds:

- General Fund – to account for all financial resources not required to be accounted for in another fund and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue – Other Fund – to account for certain Federal grant program resources.
- Special Revenue – Federal Education Stabilization Fund – to account for certain Federal grant program resources provided as emergency relief to address the impact of COVID-19 on elementary and secondary schools.
- Debt Service – ARRA Economic Stimulus Fund – to account for the accumulation of resources for, and the payment of, debt principal, interest, and related costs for the 2010B – Qualified School Construction Bonds.
- Capital Projects – Local Capital Improvement Fund – to account for the financial resources generated by the local capital improvement tax levy to be used for educational capital outlay needs, including new construction, renovation and remodeling projects, new and replacement equipment, motor vehicle purchases, and debt service payments on leased buses.

Additionally, the District reports the following fiduciary fund type:

- Custodial Funds – to account for resources of the school internal funds, which are used to administer moneys collected at several schools in connection with school, student athletic, class, and club activities.

During the course of operations, the District has activity between funds for various purposes. Any residual balances outstanding at fiscal year end are reported as due from/to other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in and out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements.

## **E. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditures are generally recognized when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, claims and judgments, pension benefits, other postemployment benefits, and compensated absences, are only recorded when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under leases are reported as other financing sources. Allocations of cost, such as depreciation, are not recognized in governmental funds.

The fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

The charter schools are accounted for as governmental organizations and follow the same accounting model as the District's governmental activities.

## **F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

### **1. Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term liquid investments with original maturities of 3 months or less from the date of acquisition. Investments classified as cash equivalents include amounts placed with the State Board of Administration (SBA) in Florida PRIME.

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

### **2. Investments**

Investments consist of amounts placed with the SBA for participation in the Florida PRIME investment pool created by Section 218.405, Florida Statutes. The investment pool operates under investment guidelines established by Section 215.47, Florida Statutes.

The District's investment in Florida PRIME, which the SBA indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. This investment is reported at fair value, which is amortized cost.

Types and amounts of investments held at fiscal year end are described in a subsequent note.

### **3. Inventories**

Inventories consist of expendable supplies held for consumption in the course of District operations. Inventories are stated at last invoice, which approximates the first-in, first-out basis, except that United States Department of Agriculture donated foods are stated at their fair value as determined at the time of donation to the District's food service program by the Florida Department of Agriculture and Consumer Services, Bureau of Food Distribution. The costs of inventories are recorded as expenditures when purchased during the year and are adjusted at year end to reflect year-end physical inventories.

### **4. Capital Assets**

Expenditures for capital assets acquired or constructed for general District purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the District

as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at acquisition value at the date of donation. Land and buildings acquired or constructed prior to July 1, 1989, are stated at estimated historical cost using price levels at the time of acquisition and, as a result, \$182,565 of stated land value and \$6,213,707 of stated undepreciated building values are based on these estimates.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Useful Lives</u>
Improvements Other Than Buildings	15 - 35 years
Buildings and Fixed Equipment	20 - 50 years
Furniture, Fixtures, and Equipment	5 - 15 years
Motor Vehicles	5 - 10 years
Audio Visual Materials and Computer Software	5 years

Current year information relative to changes in capital assets is described in a subsequent note.

## **5. Pensions**

In the government-wide statement of net position, liabilities are recognized for the District's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) defined benefit plan and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from the FRS and the HIS fiduciary net position have been determined on the same basis as they are reported by the FRS and the HIS plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

The District's retirement plans and related amounts are described in a subsequent note.

## **6. Long-Term Liabilities**

Long-term obligations that will be financed from resources to be received in the future by governmental funds are reported as liabilities in the government-wide statement of net position.

In the governmental fund financial statements, bonds and other long-term obligations are not recognized as liabilities until due.

Changes in long-term liabilities for the current year are reported in a subsequent note.

## **7. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net assets that applies to a future periods and so will not be recognized as an outflow of resources (expense) until then. The District has two items that qualify

for reporting in this category. The deferred outflows of resources related to pensions and OPEB are discussed in subsequent notes.

In addition to liabilities, the statement of net position and governmental funds balance sheet report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has four items that qualify for reporting in this category. The first two items, deferred inflows of resources related to pensions and OPEB, are reported in the statement of net position and discussed in subsequent notes. The District's remaining items, unavailable revenues from State capital outlay funding and a food service grant, arise only under the modified accrual basis of accounting, and qualify for reporting in this category in the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

## **8. Net Position Flow Assumption**

The District occasionally funds outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. To calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. Consequently, it is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

## **9. Fund Balance Flow Assumptions**

The District may fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). To calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

## **10. Fund Balance Policies**

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority. The Board is the highest level of decision-making authority for the District that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the

limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation. The District reported no committed fund balances at June 30, 2022.

Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The Board has by resolution authorized the director of finance to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

## **G. Revenues and Expenditures/Expenses**

### **1. Program Revenues**

Amounts reported as program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than program revenues. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

### **2. State Revenue Sources**

Significant revenues from State sources for current operations include the Florida Education Finance Program administered by the FDOE under the provisions of Section 1011.62, Florida Statutes. In accordance with this law, the District determines and reports the number of full-time equivalent (FTE) students and related data to the FDOE. The FDOE performs certain edit checks on the reported number of FTE and related data and calculates the allocation of funds to the District. The District is permitted to amend its original reporting during specified time periods following the date of the original reporting. The FDOE may also adjust subsequent fiscal period allocations based upon an audit of the District's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the fiscal year when the adjustments are made.

The State provides financial assistance to administer certain educational programs. SBE rules require that revenue earmarked for certain programs be expended only for the program for which the money is provided, and require that the money not expended as of the close of the fiscal year be carried forward into the following fiscal year to be expended for the same educational programs. The FDOE generally requires that these educational program revenues be accounted for in the General Fund. A portion of the fund balance of the General Fund is restricted in the

governmental fund financial statements for the balance of categorical and earmarked educational program resources.

The District received an allocation from the State under the School Hardening Grant program. The District is authorized to expend these funds only upon applying for and receiving an encumbrance authorization from the FDOE. Accordingly, the District recognizes the allocation of these funds as unearned revenue until such time as an encumbrance authorization is received.

A schedule of revenue from State sources for the current year is presented in a subsequent note.

### **3. District Property Taxes**

The Board is authorized by State law to levy property taxes for district school operations, capital improvements, and debt service.

Property taxes consist of ad valorem taxes on real and personal property within the District. Property values are determined by the Madison County Property Appraiser, and property taxes are collected by the Madison County Tax Collector.

The Board adopted the 2021 tax levy on September 13, 2021. Tax bills are mailed in October and taxes are payable between November 1 of the year assessed and March 31 of the following year at discounts of up to 4 percent for early payment.

Taxes become a lien on the property on January 1 and are delinquent on April 1 of the year following the year of assessment. State law provides for enforcement of collection of personal property taxes by seizure of the property to satisfy unpaid taxes and for enforcement of collection of real property taxes by the sale of interest-bearing tax certificates to satisfy unpaid taxes. The procedures result in the collection of essentially all taxes prior to June 30 of the year following the year of assessment.

Property tax revenues are recognized in the government-wide financial statements when the Board adopts the tax levy. Property tax revenues are recognized in the governmental fund financial statements when taxes are received by the District, except that revenue is accrued for taxes collected by the Madison County Tax Collector at fiscal year end but not yet remitted to the District.

Millages and taxes levied for the current year are presented in a subsequent note.

### **4. Federal Revenue Sources**

The District receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to, and approved by, various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. The FDOE may require adjustments to subsequent fiscal period expenditures and related revenues based upon an audit of the District's compliance with applicable Federal awards requirements. Normally, such adjustments are treated as reductions of expenditures and related revenues in the fiscal year when the adjustments are made.

## 5. Compensated Absences

In the government-wide financial statements, compensated absences (i.e., paid absences for employee vacation leave and sick leave) are accrued as liabilities to the extent that it is probable that the benefits will result in termination payments. A liability for these amounts is reported in the governmental fund financial statements only if it has matured, such as for occurrences of employee resignations and retirements. The liability for compensated absences includes salary-related benefits, where applicable.

## II. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS

### A. Cash Deposits with Financial Institutions

**Custodial Credit Risk.** In the case of deposits, this is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District does not have a policy for custodial credit risk. All bank balances of the District are fully insured or collateralized as required by Chapter 280, Florida Statutes.

### B. Investments

The District's investments at June 30, 2022, are reported as follows:

<u>Investments</u>	<u>Maturities</u>	<u>Fair Value</u>
SBA:		
Florida PRIME (1)	28 Days	<u>\$ 3,533,316.69</u>

(1) This investment is reported as a cash equivalent for financial statement reporting purposes.

### **Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

Florida PRIME uses a weighted average days to maturity (WAM). A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating rate instruments. WAM measures the sensitivity of the portfolio to interest rate changes.

For Florida PRIME, with regard to redemption gates, Section 218.409(8)(a), Florida Statutes, states, "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the executive director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the board [State Board of Administration] can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the trustees, the Joint Legislative Auditing Committee, and the Investment Advisory Council. The trustees shall convene an emergency meeting as soon as practicable from the time the executive director has instituted such measures and review the necessity of those measures. If the trustees are unable to convene an emergency meeting before

the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the executive director until the trustees are able to meet to review the necessity for the moratorium. If the trustees agree with such measures, the trustees shall vote to continue the measures for up to an additional 15 days. The trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the trustees exceed 15 days.” As of June 30, 2022, there were no redemption fees, maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100 percent of their account value.

### **Credit Risk**

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Section 218.415(17), Florida Statutes, limits investments to the Local Government Surplus Funds Trust Fund [Florida PRIME], or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Section 163.01, Florida Statutes; Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; interest-bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes; and direct obligations of the United States Treasury. The District does not have a formal investment policy that further limits its investment choices.

The District’s investment in Florida PRIME is rated AAAM by Standard & Poor’s.

### **C. Changes in Capital Assets**

Changes in capital assets are presented in the following table:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital Assets Not Being Depreciated:				
Land	\$ 709,829.03	\$ -	\$ -	\$ 709,829.03
Capital Assets Being Depreciated:				
Improvements Other Than Buildings	3,444,084.68	15,611.00	-	3,459,695.68
Buildings and Fixed Equipment	61,172,265.06	1,585,767.50	421,516.55	62,336,516.01
Furniture, Fixtures, and Equipment	3,521,305.46	676,474.59	-	4,197,780.05
Motor Vehicles	3,857,456.55	335,241.00	-	4,192,697.55
Audio Visual Materials and Computer Software	204,756.10	-	-	204,756.10
Total Capital Assets Being Depreciated	<u>72,199,867.85</u>	<u>2,613,094.09</u>	<u>421,516.55</u>	<u>74,391,445.39</u>
Less Accumulated Depreciation for:				
Improvements Other Than Buildings	2,523,924.17	147,383.04	-	2,671,307.21
Buildings and Fixed Equipment	22,041,325.64	1,234,263.02	210,758.28	23,064,830.38
Furniture, Fixtures, and Equipment	3,189,062.10	156,577.20	-	3,345,639.30
Motor Vehicles	3,121,150.75	104,817.44	-	3,225,968.19
Audio Visual Materials and Computer Software	204,756.10	-	-	204,756.10
Total Accumulated Depreciation	<u>31,080,218.76</u>	<u>1,643,040.70</u>	<u>210,758.28</u>	<u>32,512,501.18</u>
Total Capital Assets Being Depreciated, Net	<u>41,119,649.09</u>	<u>970,053.39</u>	<u>210,758.27</u>	<u>41,878,944.21</u>
Governmental Activities Capital Assets, Net	<u>\$ 41,829,478.12</u>	<u>\$ 970,053.39</u>	<u>\$ 210,758.27</u>	<u>\$ 42,588,773.24</u>

Depreciation expense was charged to functions as follows:

<u>Function</u>	<u>Amount</u>
GOVERNMENTAL ACTIVITIES	
Student Transportation Services	\$ 104,817.44
Unallocated	<u>1,538,223.26</u>
Total Depreciation Expense – Governmental Activities	<u>\$ 1,643,040.70</u>

## D. Retirement Plans

### 1. FRS – Defined Benefit Pension Plans

#### General Information about the FRS

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree HIS Program, a cost-sharing multiple-employer defined benefit pension plan, to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the District are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. An annual comprehensive financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services Web site ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The District's FRS and HIS pension expense totaled a negative \$255,762 for the fiscal year ended June 30, 2022.

#### FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are:

- *Regular* – Members of the FRS who do not qualify for membership in the other classes.
- *Elected County Officers* – Members who hold specified elective offices in local government.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

The DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

**Benefits Provided.** Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following table shows the percentage value for each year of service credit earned:

<b><u>Class, Initial Enrollment, and Retirement Age/Years of Service</u></b>	<b><u>Percent Value</u></b>
<b>Regular Members Initially Enrolled Before July 1, 2011</b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
<b>Regular Members Initially Enrolled On or After July 1, 2011</b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
<b>Elected County Officers</b>	<b>3.00</b>

As provided in Section 121.101, Florida Statutes, if the member was initially enrolled in the Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member was initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

**Contributions.** The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2021-22 fiscal year were as follows:

<b><u>Class</u></b>	<b><u>Percent of Gross Salary</u></b>	
	<b><u>Employee</u></b>	<b><u>Employer (1)</u></b>
FRS, Regular	3.00	10.82
FRS, Elected County Officers	3.00	51.42
DROP – Applicable to Members from All of the Above Classes	0.00	18.34
FRS, Reemployed Retiree	(2)	(2)

- (1) Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.
- (2) Contribution rates are dependent upon retirement class in which reemployed.

The District’s contributions to the Plan totaled \$ 1,072,074 for the fiscal year ended June 30, 2022.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.** At June 30, 2022, the District reported a liability of \$2,012,947 for its proportionate share of the Plan’s net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021. The District’s proportionate share of the net pension liability was based on the District’s 2020-21 fiscal year contributions relative to the total 2020-21 fiscal year contributions of all participating members. At June 30, 2021, the District’s proportionate share was 0.026647918 percent, which was an increase of 0.001332093 from its proportionate share measured as of June 30, 2020.

For the fiscal year ended June 30, 2022, the District recognized a negative Plan pension expense of \$316,429. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 345,022	\$ -
Change of Assumptions	1,377,358	-
Net Difference Between Projected and Actual Earnings on FRS Pension Plan Investments	-	7,022,667
Changes in Proportion and Differences Between District FRS Contributions and Proportionate Share of Contributions	343,313	859,797
District FRS Contributions Subsequent to the Measurement Date	1,072,074	-
<b>Total</b>	<b>\$ 3,137,767</b>	<b>\$ 7,882,464</b>

The deferred outflows of resources related to pensions resulting from District contributions to the Plan subsequent to the measurement date, totaling \$1,072,074, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2023	\$ (1,178,811)
2024	(1,255,677)
2025	(1,545,075)
2026	(1,899,789)
2027	62,581
<b>Total</b>	<b>\$ (5,816,771)</b>

Actuarial Assumptions. The total pension liability in the July 1, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary Increases	3.25 percent, average, including inflation
Investment Rate of Return	6.80 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2018.

The actuarial assumptions used in the July 1, 2021, valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and

best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	2.1%	2.1%	1.1%
Fixed Income	20.0%	3.8%	3.7%	3.3%
Global Equity	54.2%	8.2%	6.7%	17.8%
Real Estate (Property)	10.3%	7.1%	6.2%	13.8%
Private Equity	10.8%	11.7%	8.5%	26.4%
Strategic Investments	3.7%	5.7%	5.4%	8.4%
<b>Total</b>	<b>100%</b>			
Assumed inflation - Mean			2.4%	1.2%

(1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 6.8 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.8 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.8 percent) or 1 percentage point higher (7.8 percent) than the current rate:

	<u>1% Decrease (5.8%)</u>	<u>Current Discount Rate (6.8%)</u>	<u>1% Increase (7.8%)</u>
District's Proportionate Share of the Net Pension Liability	\$ 9,002,035	\$ 2,012,947	\$ (3,829,147)

Pension Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

### **HIS Pension Plan**

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

*Benefits Provided.* For the fiscal year ended June 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Federal Medicare.

*Contributions.* The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2022, the contribution rate was 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The District contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The District's contributions to the HIS Plan totaled \$184,846 for the fiscal year ended June 30, 2022.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.* At June 30, 2022, the District reported a net pension liability of \$3,919,164 for its proportionate share of the HIS Plan's net pension liability. The current portion of the net pension liability is the District's proportionate share of benefit payments expected to be paid within 1 year, net of the District's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020, and update procedures were used to determine the net pension liability as of June 30, 2021. The District's proportionate share of the net pension liability was based on the District's 2020-21 fiscal year contributions relative to the total 2020-21 fiscal year contributions of all participating members. At June 30, 2021, the District's proportionate share was 0.031950134 percent, which was a decrease of 0.000336959 from its proportionate share measured as of June 30, 2020.

For the fiscal year ended June 30, 2022, the District recognized the HIS Plan pension expense of \$60,667. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 131,145	\$ 1,642
Change of Assumptions	307,959	161,480
Net Difference Between Projected and Actual Earnings on HIS Pension Plan Investments	4,086	-
Changes in Proportion and Differences Between District HIS Contributions and Proportionate Share of Contributions	-	661,496
District HIS Contributions Subsequent to the Measurement Date	184,846	-
<b>Total</b>	<b>\$ 628,036</b>	<b>\$ 824,618</b>

The deferred outflows of resources related to pensions resulting from District contributions to the HIS Plan subsequent to the measurement date, totaling \$184,846, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2023	\$ (111,345)
2024	(148,507)
2025	(74,109)
2026	(17,021)
2027	(24,447)
Thereafter	(5,999)
<b>Total</b>	<b>\$ (381,428)</b>

Actuarial Assumptions. The total pension liability in the July 1, 2020, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary Increases	3.25 percent, average, including inflation
Municipal Bond Rate	2.16 percent

Mortality rates were based on the PUB-2010 base table, projected generationally with Scale MP-2018.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 2.16 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal

to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rate changed from 2.21 percent to 2.16 percent.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 2.16 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.16 percent) or 1 percentage point higher (3.16 percent) than the current rate:

	<b>1% Decrease (1.16%)</b>	<b>Current Discount Rate (2.16%)</b>	<b>1% Increase (3.16%)</b>
District's Proportionate Share of the Net Pension Liability	\$ 4,530,934	\$ 3,919,164	\$ 3,417,956

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

## 2. FRS – Defined Contribution Pension Plan

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State's Annual Comprehensive Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. District employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular, Elected County Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2021-22 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Compensation</u>
FRS, Regular	6.30
FRS, Elected County Officers	11.34

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings, regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2022, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the District.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan or remain in the Investment Plan and rely upon that account balance for retirement income.

The District's Investment Plan pension expense totaled \$214,863.35 for the fiscal year ended June 30, 2022.

## **E. Other Postemployment Benefit Obligations**

*Plan Description.* The Other Postemployment Benefits Plan (OPEB Plan) is a single-employer defined benefit plan administered by the District that provides OPEB for all employees who satisfy the District's retirement eligibility provisions. Pursuant to Section 112.0801, Florida Statutes, former employees who retire from the District are eligible to participate in the District's health and hospitalization plan for medical and prescription drug coverage. Retirees and their eligible dependents shall be offered the same health and hospitalization insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The District subsidizes the premium rates paid by retirees by allowing them to participate in the OPEB Plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because retiree healthcare costs are generally greater than active employee healthcare costs. The OPEB Plan contribution requirements and benefit terms of the District and the OPEB Plan members are established and may be amended through recommendations of the Insurance Committee and action from the Board. No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75.

*Benefits Provided.* The OPEB Plan provides healthcare insurance benefits for retirees and their dependents. In addition to the implicit subsidy described above, certain retirees receive insurance coverage at a lower (explicitly subsidized) premium rate than active employees pursuant to Board

Policy 6.193. Under this retirement incentive, retirees receive \$100 per month rate subsidy for 24 months following their date of retirement.

Employees Covered by Benefit Terms. At June 30, 2021, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	24
Active Employees	<u>203</u>
Total	<u>227</u>

Total OPEB Liability. The District’s total OPEB liability of \$1,074,354 was measured as of June 30, 2021, and was determined by an actuarial valuation as of June 30, 2020, and update procedures were used to determine the total OPEB liability as of June 30, 2021.

Actuarial Assumptions and Other Inputs. The total OPEB liability was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.25 percent
Salary Increases	3.4 percent to 7.8 percent, including inflation
Discount Rate	1.92 percent
Healthcare Cost Trend Rates	Based on the Getzen Model, with trend rate starting at 6.25 percent and decreasing to an ultimate rate of 3.99 percent in 2040.
Aging Factors	Based on the 2013 SOA Study “Health Care Costs – From Birth to Death.”
Expenses	Administrative expenses are included in the per capita health costs.

The discount rate was based on the daily rate of Fidelity’s 20-Year Municipal General Obligation AA Index closest to but not later than the measurement date.

Demographic assumptions employed in the actuarial valuation were the same as those employed in the July 1, 2020, actuarial valuation of the FRS Defined Benefit Pension Plan. These demographic assumptions were developed by FRS from an actuarial experience study, and therefore are appropriate for use in the OPEB Plan actuarial valuation. These include assumed rates of future termination, mortality, disability, and retirement. In addition, salary increase assumptions (for development of the pattern of the normal cost increases) were the same as those used in the July 1, 2020, actuarial valuation of the FRS Defined Benefit Pension Plan. Assumptions used in valuation of benefits for participants of the FRS Investment Plan are the same as for similarly situated participants of the FRS Defined Benefit Pension Plan.

Changes in the Total OPEB Liability.

	<u>Amount</u>
Balance at June 30, 2021	\$ 1,023,511
Changes for the year:	
Service Cost	43,870
Interest	25,225
Changes of Assumptions or Other Inputs	57,319
Benefit Payments	<u>(75,571)</u>
Net Changes	<u>50,843</u>
Balance at June 30, 2022	<u>\$ 1,074,354</u>

The changes of assumptions or other inputs was based on the following:

- The discount rate decreased from 2.45 percent to 1.92 percent.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (0.92 percent) or 1 percentage point higher (2.92 percent) than the current rate:

	<u>1% Decrease (0.92%)</u>	<u>Current Discount Rate (1.92%)</u>	<u>1% Increase (2.92%)</u>
Total OPEB Liability	\$ 1,196,260	\$ 1,074,354	\$ 970,138

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (5.25 percent decreasing to 2.99 percent) or 1 percentage point higher (7.25 percent decreasing to 4.99 percent) than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 923,675	\$ 1,074,354	\$ 1,267,978

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. For the fiscal year ended June 30, 2022, the District recognized OPEB expense of \$67,112. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ -	\$ 12,422
Changes of Assumptions or Other Inputs	168,316	103,731
Benefits Paid Subsequent to the Measurement Date	73,349	-
<b>Total</b>	<b>\$ 241,665</b>	<b>\$ 116,153</b>

The deferred outflows of resources related to OPEB resulting from benefits paid subsequent to the measurement date, totaling \$73,349, will be recognized as a reduction of the total OPEB liability in the fiscal year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2023	\$ (1,983)
2024	(1,983)
2025	(1,983)
2026	(1,983)
2027	2,734
Thereafter	57,361
<b>Total</b>	<b>\$ 52,163</b>

## F. Encumbrances

Appropriations in governmental funds are encumbered upon issuance of purchase orders for goods and services. Even though appropriations lapse at the end of the fiscal year, unfilled purchase orders of the current year are carried forward and the next fiscal year's appropriations are likewise encumbered.

The following is a schedule of encumbrances at June 30, 2022:

<u>Major Funds</u>					
<u>General</u>	<u>Special Revenue - Other</u>	<u>Special Revenue - Federal Education Stabilization</u>	<u>Capital Projects - Local Capital Improvement</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 94,188.21	\$ 96,069.63	\$ 736,184.62	\$ 627,881.91	\$ 31,506.10	\$ 1,585,830.47

## G. Risk Management Programs

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District participates in a group self-insurance program administered by the Florida School Boards Association, Inc. The District's covered risks relating to comprehensive property and liability insurance, general liability, workers' compensation, money and securities, employee fidelity and faithful performance, are included in the group program. Section 1001.42(12)(k), Florida Statutes, provides the authority for

the District to enter into such a risk management program. The program is self-sustaining through member assessments (premiums) and purchases coverage through commercial companies for claims in excess of specified amounts.

Employee group health and hospitalization coverage is being provided through purchased commercial insurance with minimum deductibles for each line of coverage.

Settled claims resulting from these risks have not exceeded commercial coverage in any of the past 3 fiscal years.

## H. Long-Term Liabilities

### 1. Bonds Payable

Bonds payable at June 30, 2022, are as follows:

<u>Bond Type</u>	<u>Amount Outstanding</u>	<u>Interest Rate (Percent)</u>	<u>Annual Maturity To</u>
District Revenue Bonds: Series 2010B, Refunding	<u>\$ 991,666.67</u>	5.39	2027

The bond was issued to finance capital outlay projects of the District. The following is a description of the bonded debt issue:

#### District Revenue Bonds

On September 22, 2010, the Board issued District Revenue Bonds, Series 2010B Qualified School Construction Bonds (QSCBs). A portion of the interest paid on the Series 2010 bond will be rebated to the Board by the United States Treasury pursuant to the American Reinvestment and Recovery Act of 2009 (ARRA). The ARRA, signed into law on February 17, 2009, created a new category of direct subsidy debt for school districts, QSCBs. The QSCB does not represent incremental Federal Funding; it must be repaid by the District.

The Series 2010B-QSCBs are designated as “qualified school construction bonds” as defined in Section 54F of the Internal Revenue Code (Code) and, pursuant to Section 6431 of the Code, the Board has elected to receive Federal subsidy payments on each interest payment date for the Series 2010B-QSCB in an amount equal to the lessor of the amount of interest payable with respect to the Series 2010B-QSCB on such date or the amount of interest which would have been payable with respect to the Series 2010B-QSCBs if the interest were determined at the applicable tax credit rate for Series 2010B-QSCB pursuant to Section 54A(b)(3) of the Code. The interest rate is 5.39 percent with an allowed Federal subsidy of 5 percent, yielding a net amount of 0.39 percent. This bond is authorized by Chapter 65-1869, Laws of Florida. The bond is secured by pari-mutuel replacement revenues distributed annually to Madison County from the State pursuant to Section 212.20(6)(d)6.a., Florida Statutes, as a replacement for moneys distributed under Section 550.135, Florida Statutes, prior to July 1, 2000. As required by the bond resolution, the District has established the sinking fund and reserve account and has accumulated and maintained adequate resources in the sinking fund and reserve account.

The District has pledged a total of \$1,152,019.17 of sales tax revenues in connection with the District Revenue Bond, described above. During the 2021-22 fiscal year, the District recognized sales tax revenues totaling \$217,000 and expended 100 percent of these revenues for debt service directly collateralized by these revenues.

Annual requirements to amortize all bonded debt outstanding as of June 30, 2022, are as follows:

<u>Fiscal Year Ending June 30</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
District Revenue Bonds:			
2023	\$ 251,784.17	\$ 198,333.33	\$ 53,450.84
2024	241,093.99	198,333.33	42,760.66
2025	230,403.83	198,333.33	32,070.50
2026	219,713.67	198,333.33	21,380.34
2027	209,023.51	198,333.35	10,690.16
Total District Revenue Bonds	<u>\$ 1,152,019.17</u>	<u>\$ 991,666.67</u>	<u>\$ 160,352.50</u>

## 2. Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities:

<u>Description</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>	<u>Due In One Year</u>
<b>GOVERNMENTAL ACTIVITIES</b>					
Bonds Payable	\$ 1,190,000.00	\$ -	\$ 198,333.33	\$ 991,666.67	\$198,333.33
Compensated Absences Payable	911,716.00	238,795.31	283,510.31	867,001.00	229,763.24
Net Pension Liability	14,914,454.00	249,216.00	9,231,559.00	5,932,111.00	19,727.00
Total OPEB Liability	1,023,511.00	126,414.00	75,571.00	1,074,354.00	73,349.00
<b>Total Governmental Activities</b>	<u>\$ 18,039,681.00</u>	<u>\$614,425.31</u>	<u>\$9,788,973.64</u>	<u>\$8,865,132.67</u>	<u>\$521,172.57</u>

For the governmental activities, compensated absences, pensions, and other postemployment benefits are generally liquidated with resources of the General Fund.

### I. Fund Balance Reporting

In addition to committed and assigned fund balance categories discussed in Note I.F.10., fund balances may be classified as follows:

- **Nonspendable Fund Balance.** Nonspendable fund balance is the net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted to cash.
- **Restricted Fund Balance.** Restricted fund balance is the portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation. Restricted fund balance places the most binding level of constraint on the use of fund balance.
- **Unassigned Fund Balance.** The unassigned fund balance is the portion of fund balance that is the residual classification for the General Fund. This balance represents amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned for specific purposes.

**J. Interfund Receivables and Payables**

The following is a summary of interfund receivables and payables reported in the fund financial statements:

<u>Funds</u>	<u>Interfund</u>	
	<u>Receivables</u>	<u>Payables</u>
Major:		
General	\$ 680,056.73	\$ -
Special Revenue:		
Other	-	168,345.69
Federal Education Stabilization	-	511,711.04
<b>Total</b>	<b>\$ 680,056.73</b>	<b>\$ 680,056.73</b>

The interfund receivables and payables represent temporary loans between funds to cover expenditures incurred prior to reimbursement from outside parties. All balances are expected to be repaid within 1 year.

**K. Revenues**

**1. Schedule of State Revenue Sources**

The following is a schedule of the District’s State revenue sources for the 2021-22 fiscal year:

<u>Source</u>	<u>Amount</u>
Florida Education Finance Program	\$ 12,642,531.00
Categorical Educational Program - Class Size Reduction	2,167,754.00
Charter School Capital Outlay	275,517.00
Sales Tax Distribution	217,000.00
Motor Vehicle License Tax (Capital Outlay and Debt Service)	106,459.97
Voluntary Prekindergarten Program	90,361.88
Workforce Development Program	73,087.00
Miscellaneous	55,028.18
<b>Total</b>	<b>\$ 15,627,739.03</b>

Accounting policies relating to certain State revenue sources are described in Note I.G.2.

**2. Property Taxes**

The following is a summary of millages and taxes levied on the 2021 tax roll for the 2021-22 fiscal year:

	<u>Millages</u>	<u>Taxes Levied</u>
<b>General Fund</b>		
Nonvoted School Tax:		
Required Local Effort	3.592	\$ 3,143,892.56
Basic Discretionary Local Effort	0.748	654,685.63
<b>Capital Projects - Local Capital Improvement Fund</b>		
Nonvoted Tax:		
Local Capital Improvements	1.500	1,312,872.41
<b>Total</b>	<b>5.840</b>	<b>\$ 5,111,450.60</b>

## L. Interfund Transfers

The following is a summary of interfund transfers reported in the fund financial statements:

<b>Funds</b>	<b>Interfund</b>	
	<b>Transfers In</b>	<b>Transfers Out</b>
Major:		
General	\$ 656,990.65	\$ -
Capital Projects:		
Local Capital Improvement	-	380,773.65
Nonmajor Governmental	-	276,217.00
<b>Total</b>	<b>\$ 656,990.65</b>	<b>\$ 656,990.65</b>

Interfund transfers were primarily to move restricted capital outlay revenues to offset eligible property insurance premium expenditures and maintenance salaries in the General Fund and to reimburse the General Fund for charter school capital outlay payments.

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# OTHER REQUIRED SUPPLEMENTARY INFORMATION

## Budgetary Comparison Schedule General and Major Special Revenue Funds For the Fiscal Year Ended June 30, 2022

	General Fund			Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>Revenues</b>				
Intergovernmental:				
Federal Through State and Local State	\$ 81,000.00	\$ 81,921.76	\$ 105,444.43	\$ 23,522.67
	15,245,800.00	15,002,401.93	15,010,385.68	7,983.75
Local:				
Property Taxes	3,637,952.00	3,646,636.00	3,688,105.77	41,469.77
Charges for Services	-	-	71,093.87	71,093.87
Miscellaneous	184,845.00	537,961.75	369,667.88	(168,293.87)
Total Local Revenues	<u>3,822,797.00</u>	<u>4,184,597.75</u>	<u>4,128,867.52</u>	<u>(55,730.23)</u>
<b>Total Revenues</b>	<u>19,149,597.00</u>	<u>19,268,921.44</u>	<u>19,244,697.63</u>	<u>(24,223.81)</u>
<b>Expenditures</b>				
Current - Education:				
Instruction	10,986,313.11	11,124,276.45	10,856,792.62	267,483.83
Student Support Services	669,429.10	598,875.35	557,703.31	41,172.04
Instructional Media Services	212,849.90	223,217.12	217,930.95	5,286.17
Instruction and Curriculum Development Services	576,339.36	290,082.52	286,134.24	3,948.28
Instructional Staff Training Services	76,166.85	163,173.87	162,901.72	272.15
Instruction-Related Technology Board	213,778.29	209,042.89	208,558.70	484.19
Board	341,720.84	388,380.79	388,001.47	379.32
General Administration	1,063,089.44	946,986.57	840,916.52	106,070.05
School Administration	1,185,017.43	1,400,134.88	1,399,428.92	705.96
Facilities Acquisition and Construction	-	275,612.22	275,547.00	65.22
Fiscal Services	293,272.23	458,470.33	457,107.67	1,362.66
Food Services	8,935.53	21,633.47	21,557.22	76.25
Central Services	185,669.54	352,037.90	348,000.24	4,037.66
Student Transportation Services	1,171,064.18	1,308,508.60	1,295,976.18	12,532.42
Operation of Plant	1,897,211.64	1,871,306.04	1,864,849.07	6,456.97
Maintenance of Plant	229,370.98	243,185.10	242,938.01	247.09
Administrative Technology Services	373,151.27	263,935.74	250,471.05	13,464.69
Community Services	4,273.33	-	-	-
Fixed Capital Outlay:				
Facilities Acquisition and Construction	-	-	-	-
Other Capital Outlay	-	1,279.23	1,279.23	-
<b>Total Expenditures</b>	<u>19,487,653.02</u>	<u>20,140,139.07</u>	<u>19,676,094.12</u>	<u>464,044.95</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(338,056.02)</u>	<u>(871,217.63)</u>	<u>(431,396.49)</u>	<u>439,821.14</u>
<b>Other Financing Sources</b>				
Transfers In	342,730.00	611,755.00	656,990.65	45,235.65
Loss Recoveries	-	13,000.00	148,237.49	135,237.49
<b>Total Other Financing Sources</b>	<u>342,730.00</u>	<u>624,755.00</u>	<u>805,228.14</u>	<u>180,473.14</u>
<b>Net Change in Fund Balances</b>	4,673.98	(246,462.63)	373,831.65	620,294.28
Fund Balances, Beginning	3,300,599.32	3,300,599.32	3,300,599.32	-
<b>Fund Balances, Ending</b>	<u>\$ 3,305,273.30</u>	<u>\$ 3,054,136.69</u>	<u>\$ 3,674,430.97</u>	<u>\$ 620,294.28</u>

Special Revenue - Other Fund				Special Revenue - Federal Education Stabilization Fund			
Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
\$ 3,442,169.70	\$ 3,739,389.80	\$ 2,632,897.58	\$ (1,106,492.22)	\$ 1,556,644.07	\$ 15,508,084.87	\$ 6,149,654.33	\$ (9,358,430.54)
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
3,442,169.70	3,739,389.80	2,632,897.58	(1,106,492.22)	1,556,644.07	15,508,084.87	6,149,654.33	(9,358,430.54)
1,921,665.53	1,808,124.54	1,556,048.28	252,076.26	1,174,829.88	2,709,610.18	2,709,610.18	-
337,861.95	295,215.43	247,254.82	47,960.61	70,539.50	373,301.19	373,301.19	-
-	-	-	-	-	4,422.60	4,422.60	-
704,276.47	593,808.93	459,225.89	134,583.04	51,000.00	13,298.30	13,298.30	-
177,258.94	189,798.23	131,227.54	58,570.69	32,389.33	248,979.87	248,979.87	-
-	-	-	-	-	51,551.35	51,551.35	-
-	-	-	-	-	-	-	-
242,293.98	134,361.01	99,366.57	34,994.44	79,511.37	39,039.79	39,039.79	-
53,120.40	70,681.41	70,254.78	426.63	-	25,061.40	25,061.40	-
-	-	-	-	-	-	-	-
-	-	-	-	-	26,810.46	26,810.46	-
-	-	-	-	-	29,410.29	29,410.29	-
-	8,327.02	8,327.02	-	-	8,878.90	8,878.90	-
5,692.43	10,537.72	2,230.31	8,307.41	-	33,937.82	33,937.82	-
-	-	-	-	148,373.99	54,117.73	54,117.73	-
-	-	-	-	-	158,475.83	158,475.83	-
-	-	-	-	-	7,327.46	7,327.46	-
-	-	-	-	-	-	-	-
-	-	-	-	-	1,510,714.50	1,510,714.50	-
-	58,962.37	58,962.37	-	-	854,716.66	854,716.66	-
3,442,169.70	3,169,816.66	2,632,897.58	536,919.08	1,556,644.07	6,149,654.33	6,149,654.33	-
-	569,573.14	-	(569,573.14)	-	9,358,430.54	-	(9,358,430.54)
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	569,573.14	-	(569,573.14)	-	9,358,430.54	-	(9,358,430.54)
-	-	-	-	-	-	-	-
\$ 0.00	\$ 569,573.14	\$ 0.00	\$ (569,573.14)	\$ 0.00	\$ 9,358,430.54	\$ 0.00	\$ (9,358,430.54)

**Schedule of Changes in the District's  
Total OPEB Liability and Related Ratios**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Total OPEB Liability</b>					
Service Cost	\$ 43,870	\$ 42,086	\$ 38,622	\$ 47,886	\$ 50,891
Interest	25,225	28,573	32,800	37,526	33,040
Differences Between Expected and Actual Experience	-	(15,252)	-	(326)	-
Changes of Assumptions or Other Inputs	57,319	136,682	9,706	(136,441)	(54,193)
Benefit Payments	<u>(75,571)</u>	<u>(78,761)</u>	<u>(76,828)</u>	<u>(97,960)</u>	<u>(110,325)</u>
<b>Net Change in Total OPEB Liability</b>	<u>50,843</u>	<u>113,328</u>	<u>4,300</u>	<u>(149,315)</u>	<u>(80,587)</u>
Total OPEB Liability - Beginning	<u>1,023,511</u>	<u>910,183</u>	<u>905,883</u>	<u>1,055,198</u>	<u>1,135,785</u>
<b>Total OPEB Liability - Ending</b>	<u>\$ 1,074,354</u>	<u>\$ 1,023,511</u>	<u>\$ 910,183</u>	<u>\$ 905,883</u>	<u>\$ 1,055,198</u>
Covered-Employee Payroll	\$ 11,162,959	\$ 10,837,824	\$ 12,359,742	\$ 12,126,687	\$ 8,168,741
<b>Total OPEB Liability as a Percentage of Covered-Employee Payroll</b>	9.62%	9.44%	7.36%	7.47%	12.92%

**Schedule of the District's Proportionate Share  
of the Net Pension Liability –  
Florida Retirement System Pension Plan (1)**

<b>Fiscal Year Ending June 30</b>	<b>Proportion of the FRS Net Pension Liability</b>	<b>Proportionate Share of the FRS Net Pension Liability</b>	<b>District's Covered Payroll</b>	<b>Pension Liability as a Percentage of its Covered Payroll</b>	<b>Percentage of the Total Pension Liability</b>
2013	0.039291991%	\$ 6,763,900	\$ 13,865,381	48.78%	88.54%
2014	0.041025508%	2,503,159	14,126,574	17.72%	96.09%
2015	0.037873707%	4,891,898	13,663,167	35.80%	92.00%
2016	0.034309700%	8,663,217	13,552,590	63.92%	84.88%
2017	0.031087980%	9,195,616	12,752,009	72.11%	83.89%
2018	0.029128143%	8,773,548	12,126,687	72.35%	84.26%
2019	0.028250723%	9,729,156	12,359,742	78.72%	82.61%
2020	0.025315825%	10,972,252	11,211,117	97.87%	78.85%
2021	0.026647918%	2,012,947	11,312,197	17.79%	96.40%

(1) The amounts presented for each fiscal year were determined as of June 30.

**Schedule of District Contributions –  
Florida Retirement System Pension Plan (1)**

<b>Fiscal Year Ending June 30</b>	<b>Contractually Required FRS Contribution</b>	<b>FRS Contributions in Relation to the Contractually Required Contribution</b>	<b>FRS Contribution Deficiency (Excess)</b>	<b>District's Covered Payroll</b>	<b>FRS Contributions as a Percentage of Covered Payroll</b>
2014	\$ 898,633	\$ (898,633)	\$ -	\$ 14,126,574	6.36%
2015	923,393	(923,393)	-	13,663,167	6.76%
2016	836,696	(836,696)	-	13,552,590	6.17%
2017	809,297	(809,297)	-	12,752,009	6.35%
2018	830,129	(830,129)	-	12,126,687	6.85%
2019	875,976	(875,976)	-	12,359,742	7.09%
2020	841,133	(841,133)	-	11,211,117	7.50%
2021	1,015,171	(1,015,171)	-	11,312,197	8.97%
2022	1,072,074	(1,072,074)	-	11,132,291	9.63%

(1) The amounts presented for each fiscal year were determined as of June 30.

**Schedule of the District's Proportionate Share  
of the Net Pension Liability –  
Health Insurance Subsidy Pension Plan (1)**

Fiscal Year Ending June 30	District's Proportion of the HIS Net Pension Liability	District's Proportionate Share of the HIS Net Pension Liability	District's Covered Payroll	Proportionate Share of the HIS Net Pension Liability as a Percentage of its Covered Payroll	HIS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2013	0.047609147%	\$ 4,145,002	\$ 13,865,381	29.89%	1.78%
2014	0.047561405%	4,447,108	14,126,574	31.48%	0.99%
2015	0.044675692%	4,556,218	13,663,167	33.35%	0.50%
2016	0.043891706%	5,115,397	13,552,590	37.74%	0.97%
2017	0.039666845%	4,241,362	12,752,009	33.26%	1.64%
2018	0.037096417%	3,926,326	12,126,687	32.38%	2.15%
2019	0.036896153%	4,128,310	12,359,742	33.40%	2.63%
2020	0.032287093%	3,942,202	11,211,117	35.16%	3.00%
2021	0.031950134%	3,919,164	11,312,197	34.65%	3.56%

(1) The amounts presented for each fiscal year were determined as of June 30.

**Schedule of District Contributions –  
Health Insurance Subsidy Pension Plan (1)**

Fiscal Year Ending June 30	Contractually Required HIS Contribution	in Relation to the Contractually Required Contribution	HIS Contribution Deficiency (Excess)	District's Covered Payroll	HIS Contributions as a Percentage of Covered Payroll
2014	\$ 162,929	\$ (162,929)	\$ -	\$ 14,126,574	1.15%
2015	170,778	(170,778)	-	13,663,167	1.25%
2016	224,973	(224,973)	-	13,552,590	1.66%
2017	209,928	(209,928)	-	12,752,009	1.65%
2018	201,175	(201,175)	-	12,126,687	1.66%
2019	204,881	(204,881)	-	12,359,742	1.66%
2020	186,055	(186,055)	-	11,211,117	1.66%
2021	187,803	(187,803)	-	11,312,197	1.66%
2022	184,846	(184,846)	-	11,132,291	1.66%

(1) The amounts presented for each fiscal year were determined as of June 30.

## 1. Budgetary Basis of Accounting

The Board follows procedures established by State law and State Board of Education (SBE) rules in establishing budget balances for governmental funds, as described below:

- Budgets are prepared, public hearings are held, and original budgets are adopted annually for all governmental fund types in accordance with procedures and time intervals prescribed by State law and SBE rules.
- Appropriations are controlled at the object level (e.g., salaries, purchased services, and capital outlay) within each activity (e.g., instruction, student transportation services, and school administration) and may be amended by resolution at any Board meeting prior to the due date for the annual financial report.
- Budgets are prepared using the same modified accrual basis as is used to account for governmental funds.
- Budgetary information is integrated into the accounting system and, to facilitate budget control, budget balances are encumbered when purchase orders are issued. Appropriations lapse at fiscal year end and encumbrances outstanding are honored from the subsequent year's appropriations.

## 2. Schedule of Changes in the District's Total Other Postemployment Benefits Liability and Related Ratios

No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. In 2022, the changes of assumptions were based on a decrease in the discount rate from 2.45 percent as of the beginning of the measurement period to 1.92 percent as of June 30, 2021.

## 3. Schedule of Net Pension Liability and Schedule of Contributions – Florida Retirement System Pension Plan

*Changes of Assumptions.* In 2021, the maximum amortization period was decreased to 20 years for all current and future amortization bases.

## 4. Schedule of Net Pension Liability and Schedule of Contributions – Health Insurance Subsidy Pension Plan

*Changes of Assumptions.* In 2021, the municipal bond rate used to determine total pension liability was decreased from 2.21 percent to 2.16 percent.

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

## Madison County District School Board Schedule of Expenditures of Federal Awards For the Fiscal Year Ended June 30, 2022

Federal Grantor/Pass-Through Grantor/ Program or Cluster	Federal Assistance Listing Number	Pass - Through Entity Identifying Number	Total Expenditures
<b>Clustered</b>			
<b>Child Nutrition Cluster</b>			
United States Department of Agriculture			
Florida Department of Agriculture and Consumer Services:			
School Breakfast Program	10.553	22002	\$ 247,816.90
National School Lunch Program	10.555	22001, 22003	981,734.43
Summer Food Service Program for Children	10.559	21006, 21007, 22006, 22007	16,526.43
Fresh Fruit and Vegetable Program	10.582	22004	60,781.77
<b>Total Child Nutrition Cluster</b>			<u>1,306,859.53</u>
<b>Special Education Cluster</b>			
United States Department of Education:			
Florida Department of Education:			
Special Education - Grants to States	84.027	263	721,951.26
Special Education - Preschool Grants	84.173	267	57,479.34
<b>Total Special Education Cluster</b>			<u>779,430.60</u>
<b>Not Clustered</b>			
<b>United States Department of Agriculture</b>			
Florida Department of Agriculture and Consumer Services:			
Child Nutrition Discretionary Grants Limited Availability	10.579	None	19,616.02
<b>United States Department of Education</b>			
Florida Department of Education:			
Title I Grants to Local Educational Agencies	84.010	212, 223, 226	1,533,091.60
Migrant Education - State Grant Program	84.011	217	37,804.17
Career and Technical Education - Basic Grants to States	84.048	161	6,802.94
Education for Homeless Children and Youth	84.196	127	39,440.52
Rural Education	84.358	110	70,236.57
Supporting Effective Instruction State Grants	84.367	224	90,627.76
Student Support and Academic Enrichment Program	84.424	241	110,991.12
Education Stabilization Fund:	84.425		
Governor's Emergency Education Relief Fund	COVID-19, 84.425C	123	71,603.62
Elementary and Secondary School Emergency Relief Fund	COVID-19, 84.425D	124	3,995,139.82
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund	COVID-19, 84.425U	121	2,047,383.19
Total Education Stabilization Fund	84.425		<u>6,114,126.63</u>
<b>Total United States Department of Education</b>			<u>8,003,121.31</u>
<b>Total Expenditures of Federal Awards</b>			<u>\$ 10,109,027.46</u>

The accompanying notes are an integral part of this Schedule.

- Notes: (1) Basis of Presentation. The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the Federal award activity of the Madison County District School Board under programs of the Federal Government for the fiscal year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in net position of the District.
- (2) Summary of Significant Accounting Policies. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (3) Indirect Cost Rate. The District has not elected to use the 10 percent de minimis cost rate allowed under the Uniform Guidance.
- (4) Noncash Assistance – National School Lunch Program. Includes \$146,578.18 of donated food received during the fiscal year. Donated foods are valued at fair value as determined at the time of donation.



Sherrill F. Norman, CPA  
Auditor General

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The President of the Senate, the Speaker of the  
House of Representatives, and the  
Legislative Auditing Committee

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Madison County District School Board as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 23, 2023, included under the heading **INDEPENDENT AUDITOR'S REPORT**. Our report includes a reference to other auditors who audited the financial statements of the school internal funds and the aggregate discretely presented component units, as described in our report on the District's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material

misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA  
Tallahassee, Florida  
March 23, 2023



Sherrill F. Norman, CPA  
Auditor General

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

### Report on Compliance for Each Major Federal Program

#### *Qualified and Unmodified Opinions*

We have audited the Madison County District School Board's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major Federal programs for the fiscal year ended June 30, 2022. The District's major Federal programs are identified in **SECTION I – SUMMARY OF AUDITOR'S RESULTS** of the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**.

#### *Qualified Opinion on the Education Stabilization Fund*

In our opinion, except for the noncompliance described in the ***Basis for Qualified and Unmodified Opinions*** section of our report, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the Education Stabilization Fund for the fiscal year ended June 30, 2022.

#### *Unmodified Opinion on the Other Major Federal Program*

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its other major Federal program identified in **SECTION I – SUMMARY OF AUDITOR'S RESULTS** of the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** for the fiscal year ended June 30, 2022.

#### ***Basis for Qualified and Unmodified Opinions***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing*

*Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the ***Auditor's Responsibilities for the Audit of Compliance*** section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major Federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

#### ***Matter Giving Rise to Qualified Opinion on the Education Stabilization Fund***

As described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**, the District did not comply with requirements regarding the Education Stabilization Fund, as described in Federal Award Finding No. 2022-001 for Equipment and Real Property Management. Compliance with such requirements is necessary, in our opinion, for the District to comply with the requirements applicable to that program.

#### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's Federal programs.

#### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major Federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements

referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Other Matters***

The results of our auditing procedures disclosed another instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** as Federal Award Finding No. 2022-002. Our opinion on each major Federal program is not modified with respect to this matter.

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's responses to the noncompliance findings identified in our compliance audit described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**. The District is responsible for preparing a corrective action plan to address the audit findings included in our auditor's report. The District's responses and **CORRECTIVE ACTION PLAN** were not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on them.

### **Report on Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the ***Auditor's Responsibilities for the Audit of Compliance*** section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** as Federal Award Finding No. 2022-001 to be a material weakness.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important

enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** as Federal Award Finding No. 2022-002 to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the internal control over compliance findings identified in our compliance audit described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**. The District is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. The District's responses and **CORRECTIVE ACTION PLAN** were not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on them.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA  
Tallahassee, Florida  
March 23, 2023

# **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

## **SECTION I – SUMMARY OF AUDITOR’S RESULTS**

### **Financial Statements**

Type of auditor’s report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

    Material weakness(es) identified? No

    Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

### **Federal Awards**

Internal control over major Federal programs:

    Material weakness(es) identified? Yes

    Significant deficiency(ies) identified? Yes

Type of auditor’s report issued on compliance for major Federal programs: Unmodified for the Title I Program and qualified for the Education Stabilization Fund (ALN 84.425)

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes

Identification of major Federal programs:

    Assistance Listing Numbers: Name of Federal Program or Cluster:

        84.010 Title I Grants to Local Educational Agencies

        84.425 Education Stabilization Fund

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low risk auditee? Yes

## **SECTION II – FINANCIAL STATEMENT FINDINGS**

No matters are reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

U.S. DEPARTMENT OF EDUCATION

<b>Finding Number</b>	<b>2022-001</b>
<b>Assistance Listing Number</b>	84.425D
<b>Assistance Listing Program Title</b>	<b>Education Stabilization Fund – Elementary and Secondary School Emergency Relief (ESSER) Fund</b>
<b>Compliance Requirement</b>	Equipment and Real Property Management
<b>Pass-Through Entity</b>	Florida Department of Education (FDOE)
<b>Federal Grant/Contract Number and Grant Year</b>	S425D210052 – 2022
<b>Statistically Valid Sample</b>	No
<b>Finding Type</b>	Opinion Qualification, Noncompliance, and Material Weakness
<b>Questioned Costs</b>	\$1,465,428
<b>Prior Year Finding</b>	Not Applicable

**Finding** District controls did not always ensure compliance with the Davis-Bacon Act for Federally funded construction projects exceeding \$2,000, resulting in questioned costs totaling \$1,465,428.

**Criteria** The ESSER Fund provides Federal funds for school facility repairs and improvements to reduce the risk of virus transmission and exposure to environmental health hazards and to support student health needs.

Title 29, Section 5.5, CFR (Davis-Bacon Act), requires the District to include prevailing wage rate clauses in any construction contract exceeding \$2,000 that is financed either wholly or in part by Federal funds and ensure that contractors pay workers the prevailing wage rates established by the United States Department of Labor. This includes a requirement for the contractor to submit to the District weekly, for each week in which any contract work is performed, a copy of the payroll and a statement of compliance (certified payrolls). The United States Department of Labor established “prevailing wages” by geographic area and interprets the Davis-Bacon Act to apply to construction, alteration, or repair of a public building or public work.

**Condition** During the 2021-22 fiscal year, the Board entered into nine construction contracts totaling \$1,810,203 with one contractor for heating, ventilation, and air-conditioning (HVAC) repairs and upgrades at five District schools. As of June 30, 2022, the District had expended ESSER funds totaling \$1,465,428 on the repairs and upgrades.

In response to our inquiry, District personnel indicated that the contractor did not submit to the District weekly certified payrolls demonstrating prevailing wage rates were paid. In addition, we noted that the purchase orders, requests for proposal, bid specifications, and contracts for the projects did not contain clauses that required compliance with the Davis-Bacon Act provisions.

**Cause** District personnel were not aware that the Davis-Bacon Act applied to these projects and, therefore, did not include the appropriate wage rate clauses in the applicable procurement documents. In addition, according to District personnel, District procedures did not require them to verify that the contractor submitted weekly certified payrolls demonstrating prevailing wage rates were paid.

**Effect** Absent the required contract clauses and weekly certified payrolls, there is an increased risk that construction contractors paid with Federal moneys will not pay

workers the prevailing wage rates established by the United States Department of Labor.

Although we requested, the District did not provide the certified payrolls from the contractor demonstrating that the prevailing wage rates were paid for the projects. Consequently, the District incurred questioned costs totaling \$1,465,428.

**Recommendation**

The District should enhance procedures to ensure compliance with all Davis-Bacon Act requirements. Such procedures should ensure that applicable Federally funded construction contracts contain the prevailing wage rate clauses and require submittal of weekly certified payrolls and that District personnel verify the payrolls were received. In addition, the District should document to the FDOE the allowability of the questioned costs or contact the FDOE regarding necessary corrective action.

**District Response**

The district has met virtually and in person with all staff involved in these transactions and the contractor who facilitated the renovation projects. Discussions with CEOs, attorneys, and others responsible for maintaining payroll records have been held. System of Award Management (SAM) Wage determination documents have been sent to the vendor and the vendor is in the process of revising purchasing agreements/contracts to include language related to Davis-Bacon Act. The vendor has agreed to provide the wage determinations and updated documents as soon as possible. The district will not expend any further federal dollars on construction projects unless there is a completed contract with all the required Davis-Bacon Act clauses and requires the vendor to provide weekly wage statements to the district as they work on the project. The district is working with legal and other larger school districts to develop its own contract document that contains all the required Davis-Bacon language. That document will be used in the future for any federally funded construction projects. The Finance Department will ensure that no contracts are approved without the correct language and requirements in them and will revise the purchasing documents to include references to Davis-Bacon Act.

## U.S. DEPARTMENT OF EDUCATION

<b>Finding Number</b>	<b>2022-002</b>
<b>Assistance Listing Number</b>	84.010
<b>Assistance Listing Program Title</b>	<b>Title I Grants to Local Educational Agencies</b>
<b>Compliance Requirement</b>	Special Tests and Provisions – High School Graduation Rate
<b>Pass-Through Entity</b>	Florida Department of Education (FDOE)
<b>Federal Grant/Contract Number and Grant Year</b>	S010A210009 – 2022
<b>Statistically Valid Sample</b>	Not Applicable
<b>Finding Type</b>	Noncompliance and Significant Deficiency
<b>Questioned Costs</b>	None
<b>Prior Year Finding</b>	Not Applicable
<b>Finding</b>	The District did not always maintain required documentation to support the adjustments to the high school graduation rate cohort.
<b>Criteria</b>	Title 20, Section 7801(25), United States Code, requires that the District maintain appropriate documentation to support the removal of a student’s count from the 4-year cohort (defined as a group of students on the same schedule to graduate)

used to calculate the high school graduation rate. To remove a student's count from the cohort, the District must confirm, in writing, that the student transferred from the District, emigrated to another country, transferred to a prison or juvenile facility, or is deceased.

Additionally, a student who is retained in the same grade, enrolls in a General Educational Development (GED) Program, or leaves school for any other reason may not be counted as having transferred from the District for the purpose of calculating the graduation rate and must remain in the cohort. To confirm that a student transferred out, official documentation must be obtained that the student enrolled in another school or in an educational program that culminates in the award of a regular high school diploma.

**Condition**

To determine whether the District maintained appropriate documentation to support the removal of 55 students from the 2021-22 fiscal year graduation rate cohort, we requested District records to support 20 selected students who were removed from the cohort. Our review disclosed that District records did not comply with the Federal documentation requirements for the removal of 5 students from the cohort. Specifically:

- For 2 students, the District could not provide any documentation to support removal from the cohort.
- For 1 student, the District provided parent-signed copies of school withdrawal forms that typically indicated the student's intentions at the time of withdrawal; however, although we requested, documentation was not provided to evidence that the student eventually enrolled in another school or program.
- For 2 students, the District provided parent-signed copies of school withdrawal forms that indicated intentions to transfer to other educational programs, such as GED or technical programs, which did not appear to culminate in the award of a regular high school diploma.

**Cause**

District personnel indicated that school personnel misunderstood some of the requirements to remove students from the cohort and did not adequately document student withdrawals. In addition, monitoring procedures were not performed to ensure that appropriate records were maintained and that all students removed from the graduation rate cohort were removed for reasons allowed by Federal regulations.

**Effect**

Without appropriate documentation supporting adjustments to the 4-year cohort and related graduation rate calculation, the District cannot demonstrate that the calculation was accurate, limiting the usefulness of the graduation rate as an academic indicator.

**Recommendation**

The District should enhance procedures to ensure that documentation supporting adjustments to the 4-year cohort and related graduation rate calculation is obtained before adjustments are made. Such enhancements should include appropriate training and monitoring to ensure that the required documentation is maintained and supports that all students removed from the graduation rate cohort were removed for the reasons allowed by Federal regulations.

**District Response**

The district has met with the staff responsible for handling withdrawals of students and transfer of their records to different institutions. Formal training is being developed for principals, registrars, and data entry staff about the process for withdrawing a student from school and from a cohort; using the correct withdrawal codes; maintaining proper records; following up with transfer agencies to get the appropriate documentation, and how to ensure that any new staff is provided training related to withdrawals and student records. The district will monitor regularly to ensure established protocols are met and being done correctly.

## ***PRIOR AUDIT FOLLOW-UP***

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The District had taken corrective action for the Federal award audit finding included in our report No. 2022-090.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Shirley Joseph  
*Superintendent*  
 Shirley.joseph@mcsbfl.us

## School Board of Madison County

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*An Equal Opportunity Employer*



<b>Audit Report No. (Finding No.)</b>	<b>Program/Area</b>	<b>Brief Description</b>	<b>Status</b>	<b>Comments</b>
2021-185 (2020-001); 2022-090 (2021-001)	Title I Grants to Local Educational Agencies (ALN 84.010)	The District did not always comply with Federal regulations by properly allocating Title I Program funds to eligible schools, resulting in questions costs totaling \$50,725 and \$35,759 in fiscal years 2019-20 and 2020-21, respectively.	Fully corrected	During 2021-22, the district worked collaboratively with Ms. Jodie Sullivan from the FDOE Auditor's Office and Mrs. Janice Brown at FDOE to identify which schools were impacted by the two findings in 2019-2020 and 2020-2021. Together, they developed a methodology that restored the funding to the affected schools in the 2021-22 Title I, Part A application that would not impact their 2021-22 Rank and Serve allocation. The methodology was sent to FDOE through an amendment process that was approved by FDOE. The district later received email confirmation from Mrs. Brown that both findings had been resolved. The district restored all the questioned costs back to the program and schools impacted.

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Mrs. Devin Thompson  
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# CORRECTIVE ACTION PLAN

Shirley Joseph  
Superintendent  
Shirley.joseph@mcsbfl.us

## School Board of Madison County

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March 20, 2023

### Madison County District School Board Management's Corrective Action Plans For the Fiscal Year Ended June 30, 2022

Federal Award Finding Number: 2022-001.

Planned Corrective Action: The district is currently working with the Construction company to produce the wage determination records and to revise the contract documents to include the clauses required by Davis-Bacon. The district is working with legal to develop a bid document that includes language related to Davis-Bacon and includes all the required clauses so that future bid awards will be compliant with federal law. No further expenditures will be made with federal funds unless the district has signed agreements/documents with a vendor to comply with Davis-Bacon. The district is also exploring ways to include language on the purchase order documents in Skyward to support compliance with Davis-Bacon. The Finance Department will regularly review any request for construction projects prior to the approval to ensure that documentation will be in place to support federal law.

Anticipated Completion Date: December 31, 2023

Responsible Contact Person: Ms. Rose Raynak

Federal Award Finding Number: 2022-002.

Planned Corrective Action: The district will re-train the registrar and data entry staff at each traditional public school by the end of the summer of 2023. Charter school registrars and data entry will also be invited to the training. Training will include the proper way to withdraw students from a cohort, what circumstances do not warrant withdrawal from a cohort, and what type of documentation must be retained. The district will provide training to new staff and will follow a regular routine of reviewing documentation to ensure that it supports transfer from the district to another site where the student continue their studies toward achieving a regular high school diploma.

Anticipated Completion Date: September 30, 2023

Responsible Contact Person: Mrs. Robin Hill

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